

## Message Text

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PAGE 01 STATE 059795

65-60

ORIGIN TRSE-00

INFO OCT-01 EA-06 ISO-00 NEA-09 IO-10 H-02 EB-07 DODE-00

USIA-06 AID-05 /046 R

TX-387

DRAFTED BY TREAS:EDAVIS:WW

APPROVED BY EB/IFD/ODF:RSGELBARD

EA/ANP:HLANGE

H:EBURKE (INFO)

----- 093915

P 172252Z MAR 75

FM SECSTATE WASHDC

TO AMCONSUL PORT MORESBY PRIORITY

INFO AMEMBASSY CANBERRA PRIORITY

CINCPAC PRIORITY

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E.O. 11652: N/A

TAGS: OVIP, PP

SUBJECT: CONGRESSIONAL/TREASURY PROJECT VISIT - ADMINIS -  
TRATIVE ARRANGEMENTS

1. CONGRESSIONAL/TREASURY PROJECT VISIT AND TRAVEL TO ADB  
ANNUAL MEETING WILL TAKE PLACE DURING PERIOD APRIL 18,  
THROUGH 28, 1975. DELEGATION WILL ALSO INCLUDE SOME WIVES  
AND STAFF. EXACT NUMBER IN PARTY WILL BE TRANSMITTED  
ASAP. PLEASE ASSIGN CONTROL OFFICER FOR COORDINATING  
ADMINISTRATIVE REQUIREMENTS.

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PAGE 02 STATE 059795

2. THE FOLLOWING IS A TENTATIVE ITINERARY OF CONGRESSIONAL/  
TREASURY PLANNED VISITS. ALL TIMES LOCAL. YOU WILL BE

INFORMED SEPTEL ANY CHANGE IN FLIGHT ITINERARY.

DEP. ANDREWS AFB 4/18 0800  
ARR. HONOLULU 4/18 1215  
DEP. HONOLULU 4/20 0800  
ARR. PAPUA, NEW GUINEA 4/21 1240  
DEP. PAPUA, NEW GUINEA 4/23 1000  
ARR. MANILA 4/23 1330  
DEP. MANILA 4/26 1800  
ARR. HAWAII 4/26 0955  
DEP. HAWAII 4/28 0700  
ARR. ANDREWS AFB 4/28 2205

3. CUSTOMS, HEALTH AND IMMIGRATION: DELEGATION MEMBERS WILL OBTAIN ALL NECESSARY VISAS PRIOR TO DEPARTURE. DOD TO HANDLE REQUIREMENTS FOR AIRCRAFT CREW. PARTY WILL HAVE ALL NECESSARY INOCULATIONS. ASSIGN EMBOFF TO RECEIVE PASSPORTS FROM MR. E. DAVIS, JR., TREASURY ADMINISTRATIVE OFFICER AND HANDLE ENTRY/EXIT FORMALITIES.

4. GROUND TRANSPORTATION: VEHICLES SHOULD BE KEPT TO A MINIMUM. A BUS MAY BE USED IN TRANSPORTING DELEGATION TO AND FROM THE AIRPORT AND FOR PROJECT VISITS. TRANSPORTATION FOR THE AIR CREW IS RESPONSIBILITY OF DOD. RECOMMEND ASSIGNMENT OF FIVE VEHICLES FOR MOTOR POOL DISPATCH SERVICE FROM VISITOR'S CONTROL ROOM DURING PERIODS WHEN DELEGATION IS NOT VISITING PROJECTS. DISPATCH SERVICE SHOULD OPERATE BETWEEN 0730 - 2100.

5. BAGGAGE: A TWO AND ONE-HALF TON TRUCK WITH HANG-UP BAR AND FOUR BAGGAGE HANDLERS SHOULD PROCEED TO THE AIRCRAFT AND AWAIT UNLOADING INSTRUCTIONS FROM MR. DAVIS.

6. HOTEL ACCOMMODATIONS: REQUEST PRE-REGISTRATION FOR PARTY AND KEYS LEFT IN ADMINISTRATIVE CONTROL ROOM. (A) PLEASE MAKE RESERVATIONS AT APPROPRIATE HOTEL IN VICINITY OF EMBASSY/POST IF POSSIBLE. REQUEST HOTEL NAME, ROOM NUMBERS AND HOTEL PHONE NUMBER BE CABLED TO ADMINISTRATIVE OFFICER AT TREASURY ASAP. (B) ESTIMATED ROOM REQUIRE-

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PAGE 03 STATE 059795

MENTS IN ADDITION TO CONTROL AREAS ARE AS FOLLOWS:  
ONE SUITE, TWELVE DOUBLES, 1" FIFTEEN SINGLES - ASSIGNMENT OF ADMINISTRATIVE OFFICER'S ROOM SHOULD BE IN IMMEDIATE VICINITY OF ADMINISTRATIVE CONTROL ROOM. (C) AIR CREW ACCOMMODATIONS - RESPONSIBILITY OF DOD. (D) ADMINISTRATIVE CONTROL ROOM: ONE SINGLE, SET UP AS FOLLOWS: TWO TABLES FOR USE BY STAFF ACCOMPANYING DELEGATION. (E) VISITORS' CONTROL ROOM: ONE DOUBLE, SET UP AS FOLLOWS: ONE TABLE FOR ACCOMMODATION EXCHANGE AND SUNDRIES SALE, ONE TABLE FOR INFORMATION SHEETS, MAPS, OR BOOKLETS ON:

LAUNDRY, DRY CLEANING SERVICES, DOLLAR/LOCAL CURRENCY  
CONVERSION TABLES, MEDICAL FACILITIES, HEALTH PRECAUTIONS,  
MOTOR POOL INFORMATION (SAME INFO SHEET AS PLACED IN ROOMS)  
AND ROOM ASSIGNMENT. FOREIGN SERVICE LOCAL EMPLOYEES MAY

BE USED IN OPERATION OF THIS ROOM.

7. OTHER REQUIREMENTS: GIFTS - BECAUSE THIS IS A SHORT  
WORKING VISIT, IT IS ASSUMED THAT NO GIFTS WILL BE  
EXCHANGED. PLEASE ADVISE.

8. FUNDING INFORMATION AND PROCEDURES TO BE PROVIDED

SEPTEL BY FINANCIAL MANAGEMENT DIVISION ASAP.

9. MISCELLANEOUS: (A) PHOTOGRAPHIC COVERAGE DURING  
OFFICIAL FUNCTIONS. REQUEST USIS PROVIDE THIS SERVICE.  
PLEASE FORWARD NEGATIVES AND TWO COPIES EACH PRINT TO  
TREASURY DEPARTMENT. (B) NEWSPAPERS: PLEASE PROVIDE  
LOCAL ENGLISH LANGUAGE NEWSPAPERS, IF AVAILABLE IN HOTEL  
ROOMS EACH MORNING. SEVERAL COPIES OF USIS NEWS

SUMMARY SHOULD BE AVAILABLE FOR DELEGATION USE.ROBINSON

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## Message Attributes

**Automatic Decaptioning:** X  
**Capture Date:** 01 JAN 1994  
**Channel Indicators:** n/a  
**Current Classification:** UNCLASSIFIED  
**Concepts:** n/a  
**Control Number:** n/a  
**Copy:** SINGLE  
**Draft Date:** 17 MAR 1975  
**Decaption Date:** 01 JAN 1960  
**Decaption Note:**  
**Disposition Action:** RELEASED  
**Disposition Approved on Date:**  
**Disposition Authority:** MartinML  
**Disposition Case Number:** n/a  
**Disposition Comment:** 25 YEAR REVIEW  
**Disposition Date:** 28 MAY 2004  
**Disposition Event:**  
**Disposition History:** n/a  
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**Enclosure:** n/a  
**Executive Order:** N/A  
**Errors:** N/A  
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**Locator:** TEXT ON-LINE, ON MICROFILM  
**Office:** ORIGIN TRSE  
**Original Classification:** LIMITED OFFICIAL USE  
**Original Handling Restrictions:** n/a  
**Original Previous Classification:** n/a  
**Original Previous Handling Restrictions:** n/a  
**Page Count:** 3  
**Previous Channel Indicators:** n/a  
**Previous Classification:** LIMITED OFFICIAL USE  
**Previous Handling Restrictions:** n/a  
**Reference:** n/a  
**Review Action:** RELEASED, APPROVED  
**Review Authority:** MartinML  
**Review Comment:** n/a  
**Review Content Flags:**  
**Review Date:** 03 JUL 2003  
**Review Event:**  
**Review Exemptions:** n/a  
**Review History:** RELEASED <03 JUL 2003 by ShawDG>; APPROVED <12 NOV 2003 by MartinML>  
**Review Markings:**

Margaret P. Grafeld  
Declassified/Released  
US Department of State  
EO Systematic Review  
05 JUL 2006

**Review Media Identifier:**  
**Review Referrals:** n/a  
**Review Release Date:** n/a  
**Review Release Event:** n/a  
**Review Transfer Date:**  
**Review Withdrawn Fields:** n/a  
**Secure:** OPEN  
**Status:** NATIVE  
**Subject:** CONGRESSIONAL/TREASURY PROJECT VISIT - ADMINIS - TRATIVE ARRANGEMENTS  
**TAGS:** OVIP, PP, ADB-1  
**To:** PORT MORESBY  
**Type:** TE  
**Markings:** Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 05 JUL 2006